

D2L Made Easy for Instructors

Here are step-by-step instructions to help you get started with D2L.

Accessing D2L

- [New to UWM? Activate your UWM ePantherID](#)
 - If you do not yet have an ePantherID and the semester is about to start, your department may be able to use [emergency add procedures](#)
- [Find your UWM D2L course sites](#)

Getting Started With Your Course

- [Make your D2L course site visible to students](#) – Do this when you are ready for your students to access your course.
- [First steps for a new D2L course site](#)
- [Copy course materials and activities from an older D2L site](#)
- [Add participants to your D2L course site](#) – Please do not add students enrolled in your course from PAWS
- [Send D2L email](#)

Welcome and News:

- [General overview](#)
- [Create a news item](#)
- [Edit, dismiss, and restore a news item](#)
- [Save draft vs. post](#)

Content:

- [Upload files](#)
- [Link to a URL](#)
- [Link to a D2L activity \(quiz, discussion, etc.\)](#)
- [Reveal content to students](#)
- [Edit content](#)

- [Rearrange content](#)
- [Student view of content](#)

Discussions:

- [D2L Discussions Made Easy](#)
- [Create discussions](#)
- [Post / Reply to discussions](#)
- [Sort discussion postings](#)
- [Search discussions](#)
- [Print discussions](#)
- [Delete discussion posting](#)
- [Undelete discussion posting](#)

Dropbox:

- [Create dropbox](#)
- [Download dropbox files](#)
- [Leave feedback in dropbox](#)
- [Download files, annotate, and bulk upload feedback](#)

Quizzes:

- [Create basic D2L quiz](#)
- [Set quiz restrictions](#)
- [Create multiple-choice question](#)
- [Create true-false question](#)
- [Create fill-in-the-blanks question](#)
- [Create long-answer question](#)
- [Preview your D2L quiz](#)
- [Set special access restrictions](#)
- [Grade your D2L quiz](#)
- [Show students quiz results](#)

Grades:

- [Choose gradebook settings](#)
- [Create a weighted gradebook or grade item](#)

- [Create a points-based gradebook or grade item](#)
- [Hide/Show grade columns](#)
- [Record grades](#)
- [Export grades to Excel](#)
- [Transfer grades to PAWS \(eGrading\)](#)
- [Troubleshooting eGrading](#)