

# Dropping Lowest Quiz Score

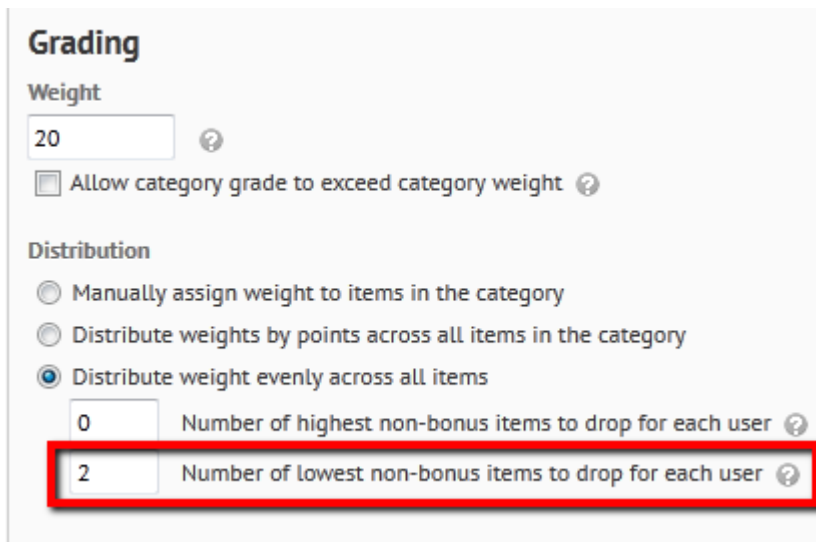
D2L allows the option to drop your students' lowest quiz scores. To choose this option follow these steps:

1. Click **[Grades]**

2. Click **[Manage Grades]**

3. Choose either the grade category or the grade item that you wish to have the lowest quiz grade dropped. If you created a category (i.e., quizzes) and wish for all the items under that category to be included when assessing the lowest quiz grade, be sure you edit the category and not the individual items.

4. Choose the "Distribute weight evenly across all items". Below this option, you will see 2 choices. Enter the number of quizzes you want dropped in the box next to the last option: "Number of lowest non-bonus items to drop for each user".



**Grading**

Weight  
20 ?

Allow category grade to exceed category weight ?

**Distribution**

Manually assign weight to items in the category

Distribute weights by points across all items in the category

Distribute weight evenly across all items

0 Number of highest non-bonus items to drop for each user ?

2 Number of lowest non-bonus items to drop for each user ?

5. Click **[Save and Close]**

10.0 D2L